

MEMORANDUM OF UNDERSTANDING

9/29/24

This Memorandum of Understanding is entered into by the Board of Trustees of St. Petersburg College (hereinafter referred to as the "College") and the United Faculty of Florida (hereinafter referred to as "UFF") to address the one-time stipends for the College's Learning Management System ("LMS") migration to the Canvas platform, which MOU shall remain in effect unless and until the parties agree to change it during the course of collective bargaining. Although the parties are still engaged in good faith negotiations, in order for the College to implement payment for the LMS Migration at this time, the parties agree that the College may implement payments effective immediately as set forth below.

1. One-time LMS Migration Stipend.
  - a. Bargaining unit employees will be paid a one-time LMS Migration stipend of \$300 relating to required Canvas training during the 2024-25 academic year within two pay cycles of completion of documentation.
  - b. The training is applicable to all bargaining unit members during the fall, spring, and summer semesters (including new hires for Fall 2025 prior to July 1).
  - c. The training is mandatory and is estimated to take 6-8 hours to complete depending on technology skill level.
  - d. The training involves a course that focuses on tool use in Canvas paired with pedagogical practices.
  - e. A Canvas Badge will be provided upon completion of the training.
  
2. Canvas Faculty Champions.
  - a. The College shall designate up to 50 bargaining unit members as Canvas Faculty Champions, which is available to any bargaining unit member with the following credentials:
    1. Completed Canvas training described in Section 1 above; and
    2. One or more of the following:
      1. Completed Canvas Certified Educator (CCE)
      2. Completed ACUE Training
      3. QM Peer Reviewer certified
      4. APPQMR certified
  - b. Canvas Faculty Champions must have:
    1. Availability to support faculty course clean up – hold campus based or online based Canvas Hours (schedule to be shared with all faculty) one (1) hour per week during Spring 2025 semester for 14 weeks (not first or last week of semester).
    2. Review 25 migrated courses (1 hour per course) to ensure publish ready for our students (structure not content).
  - c. Canvas Faculty Champions are entitled to a stipend \$1500 for Spring Semester paid by the end of the fiscal year.
  - d. Canvas Faculty Champion badge will be provided upon completion.

On Behalf of UFF

By:

*Michael Moats*

Date:

5/29/24

On Behalf of St. Petersburg College

By:

*Michael L. Lewis*

Date:

5/29/24